

# PTSA SCHOLARSHIP FUND: REQUEST FORM

Funds to support scholarships are available through the generosity of our PTSA and individual donors through fundraising and are therefore limited.

While no specific income guidelines are used to determine eligibility qualification; Free or Reduced School Lunch programs are a good indicator of eligibility. Regardless of income, each case will be reviewed on an individual basis based on the information provided by the parent / guardian and the funds available.

Scholarships will be considered for the following:

- Outdoor Education
- After School Enrichment Programs
- Field Trips
- All School / Community Events
- Class Fees / Funds

Please complete one form per child at least 2 weeks before the date of the event. Return completed forms to the Rachel Carson front office in a sealed envelope. You may also choose to email a completed form to school counselor, [Mrs. Bethany Driftmier](mailto:bdriftmier@lwsd.org) < [bdriftmier@lwsd.org](mailto:bdriftmier@lwsd.org) >.

Forms will remain entirely confidential and will only be reviewed by our counselor. You will be contacted within 3 school days with an update of your request.

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**Student Name:** \_\_\_\_\_

**Parent / Guardian:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Event:** \_\_\_\_\_

**Date(s) of event:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Event Fee:** \$ \_\_\_\_\_

Amount, if any, you can contribute towards the fee: \$ \_\_\_\_\_

Is there anything you would like us to know about your circumstances in considering your request?

Please describe any non-monetary contribution you can make to the Rachel Carson Community (e.g. Chaperone, Math Night, Science Fair, other volunteer activities.)

Signed: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## For use by Office Only:

Date Received: \_\_\_\_\_

Amount Granted: \_\$ \_\_\_\_\_

Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Notification Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Copies To: Registrar: \_\_\_ Leader: \_\_\_ Accounting: \_\_\_